



Valued Customer,

Refining your scrap metals is an easy way to recycle your materials and recover costs. Within the guidelines provided below, Rio Grande gladly buys back a variety of metal scrap. Please follow these guidelines to make the process quick and easy and to maximize profitability for your business.

We accept gold, gold-filled, silver, palladium, fired PMC<sup>®</sup> and platinum items. We cannot accept base metal, electroplating solutions, photographic processing materials, cadmium-bearing alloys or sweeps (if you have sweep metal you wish to dispose of, please visit [riogrande.com/sweepsforcerf](http://riogrande.com/sweepsforcerf) for more information). Please do not send plated non-precious metal jewelry; we cannot recover the precious metal from this type of jewelry.

**Important:** Rio Grande reserves the right to physically alter the metal scrap in order to determine its purity. Please note your piece might be damaged or malformed during testing. Therefore if you request the piece be returned to you, it may not arrive in the same condition you sent it in.

### Shipping Scrap

- ◆ Please make sure scrap is as clean as possible to help speed processing of your shipment and ensure timely payment.
- ◆ Seal each metal type in a separate bag. Be sure to clearly label each bag with its metal type, estimated purity and weight for easier identification.
- ◆ Fill out the refining packing list (provided on the following page) completely and accurately to the best of your knowledge. Make sure you include the best way for us to reach you, as we will contact you to arrange payment.
- ◆ Avoid wrapping bags with adhesive tape. Scrap can get stuck on the tape and overlooked when calculating your payment.
- ◆ Use any shipping method you choose. UPS is preferable for larger shipments, and we recommend insuring your package, regardless of its size. Address your shipment to "Returns" at the address provided on your refining packing list.

### Payment

- ◆ Rio Grande pays 75% of market value for your solid karat gold scrap if you choose to receive Rio Grande credit; if you opt to receive cash payment, we pay 65% of market value. We pay 75% of the silver market for your solid fine and sterling silver scrap if you choose to receive Rio Grande credit (**Note:** Since sterling contains only 92.5% pure silver, we effectively credit you 81% of the silver market value for your sterling scrap). If you opt to receive cash payment, we pay 65% of the silver market. Silver dust is paid at 40% of the silver market. Payment for gold-filled scrap is calculated as follows: gold market price x .0189. Palladium and platinum scrap is paid at 60% of market value. We cannot make payment to your credit or debit cards.
- ◆ Payment amounts are based on market value current on the day we settle your scrap return, regardless of when it was shipped or received.
- ◆ Cleaning scrap, separating metals, melting small pieces and clearly labeling scrap before shipping will significantly speed this process.
- ◆ A copy of your transaction will be mailed to you. On this invoice, you will find the type and weight of the scrap we received from you, the rate that was paid and the total payment.

**IMPORTANT: Please review your invoice immediately. Any disputes regarding metal purity, weight or payment amount must be reported within 14 working days from the date on the invoice.**

**Please call us for more information or to ask any questions  
you may have regarding Rio Grande's scrap purchasing policies.**



# REFINING PACKING LIST

Send scrap returns to:  
**Attn: Returns**  
**7500 Bluewater Road NW**  
**Albuquerque, New Mexico 87121-1962**

Customer Number: \_\_\_\_\_

Company Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State and Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Settlement Option:  CREDIT ON RIO GRANDE ACCOUNT  CASH

**PLEASE INDICATE THE TYPE OF MATERIAL ENCLOSED BY PLACING AN "X" IN THE APPROPRIATE BOX. DO NOT SHIP HAZARDOUS MATERIALS.**

<p><b>For fastest service and to ensure prompt payment, please mark which metals, and in what amounts, you are sending to us.</b></p> <p><b>For more information on the scrap program, or for additional copies of this packing slip, please visit <a href="http://www.riogrande.com/scrap">www.riogrande.com/scrap</a>.</b></p> <p><b>Thank you!</b></p>	<b>MATERIAL TYPE</b>	<b>WEIGHT</b>	<b>CIRCLE ONE</b>		
	Silver	<input type="checkbox"/> _____ dwt	t/oz.	lbs.	gms
	Minted silver	<input type="checkbox"/> _____ dwt	t/oz.	lbs.	gms
	Silver Dust	<input type="checkbox"/> _____ dwt	t/oz.	lbs.	gms
	Gold-filled	<input type="checkbox"/> _____ dwt	t/oz.	lbs.	gms
	Gold	<input type="checkbox"/> _____ dwt	t/oz.	lbs.	gms
	10K_____	14K_____	18K_____	22K_____	other_____
	Platinum	<input type="checkbox"/> _____ dwt	t/oz.	lbs.	gms
	Palladium	<input type="checkbox"/> _____ dwt	t/oz.	lbs.	gms

**PLEASE PACKAGE EACH METAL TYPE IN A SEPARATE SEALED BAG. • TAPE ALL SEAMS OF YOUR PACKING BOX TO PREVENT SCRAP LEAKAGE.**

**Important:** Rio Grande reserves the right to physically alter the metal scrap in order to determine its purity. Please note your piece might be damaged or malformed during testing. Therefore if you request the piece be returned to you, it may not arrive in the same condition you sent it in. Melting metal down is the easiest way to obtain an accurate identification of metal type as well as speed processing of your return. Please check yes or no to indicate whether we may melt your scrap to identify it, or check "Call" for Rio Grande to call you for permission.

Yes, you may melt my scrap as needed  No, do not melt my scrap  Call for permission to melt my scrap

**Additional Notes:** \_\_\_\_\_  
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